

**POTTSVILLE PARKING AUTHORITY
POTTSVILLE, PENNSYLVANIA**

PUBLIC MEETING

Minutes

May 10, 2024

The regular meeting of the Pottsville Parking Authority will be held on the above date at 8 AM at City Hall 401 N. Centre Street, 2nd Floor Conference Room.

In attendance was: Ian Lipton, Bill Messaros, Ronald Dermo, Thomas Campion Jr, Steve Macola, Joseph Drasdis Sr, Joseph Drasdis Jr, James Humphrey, John Levkolic, Tom Palamar & Savas Logothetides. Mike Weres, and Robert Hoppe were in attendance via phone call.

AGENDA ITEM #1 CALL TO ORDER

AGENDA ITEM #2 EXECUTIVE SESSION

The Board went into Executive Session from 8:00 AM to 8:05, to discuss personnel matters.

AGENDA ITEM #3 Review of minutes from April 12, 2024 meeting.

- Requires motion to approve minutes
- **MOTION to accept the minutes approved by Humphrey / Dermo.**

AGENDA ITEM #4 Reviews of monthly revenue / expenses for April 2024

- Highlights of Operating Income and Expense YTD:
 - Increase in Net Income from March 31 \$9,346.28 to \$19,086.06 for April 30, 2024
 - Budgeted YTD 4 Month \$10,265.84
Increase \$36,257.97 over projected income for 4 Month
 - Income from Park Mobile for the month of April 2024 included
 - 6,331 transactions compared with March 2024
 - Net Income from Park Mobile for April \$12,561.50
 - compared with March's \$11,819.90
Fees paid April 16.2 % \$2,430.
 - Meter Income April 2024 \$8,905.70 compared with March 2024 \$9,996.31
 - 2024 YTD Meter Income \$34,465.21 compared to 2023 YTD Total \$40,392.93
(down) \$5,927.72
 - Income from Enforcement April 22 days
 - 510 tickets issued; 259 tickets paid
 - Realized April income \$4,907.50
 - Collectively, enforcement officers issued on average 128 tickets per week during the month of April.
 - Our balanced budget is predicated 163 tickets issued per week.
 - Ron Koscil | 36 % of tickets

- Dale Blum | 33% of tickets
 - Pat Mahoney | 31 % of tickets
 - Total hours of enforcement labor for March 191.5
 - Magisterial income for April 2024 \$1,461.42
 - Monday, February 12, 2024 Board Approval to move)2) CD's totaling \$460,379.45, APR of 5.22%. Income for April \$2,015.71
 - Snow and Ice removal costs will exceed 2022-2023 year's \$4800.00 level. Snow removal expense for 2023-2024 was \$14,405.68, triple the previous year.
- MOTION to accept the financial reports approved by Dermo / Weres.**

AGENDA ITEM #5

Parking Areas

- Mahantongo Deck.
 - EV Charging income for April 2024 Gross \$177.58 Net \$159.87 1131Kwh \$136.00 Income after energy cost \$23.87 (77) charging session
 - At the April Board meeting approval was given to authorize vehicles without municipal permits to be charged \$5.00 in addition to \$.15 @ Kwh at the EV charging stations effective 4/29/2024.
 - The (2) parking Kiosks interface with Park Mobile and UP Safety/T2. The Kiosks are producing less than \$100.00 @ month and only one of the two Kiosks is being used by the public. We should expect expense for the Kiosks will exceed income this year by \$300.00.
 - The Authority's efforts are ongoing to control demand at the Deck due to higher-than-expected electric invoices compared to 2022-2023 The invoices have shown some improvement with the changes made. PPL performed an energy audit on Wednesday April 10,2024. We are committed to making the deck energy efficient! We have received NO specific recommendations as a result of the energy audit.
 - All regular enforcement and maintenance were performed in April 2024
- Capitol Deck
 - The Authority notified Mr. Knecht at Benesch on April 12th following the Board meeting and vote to complete the following Phase 2 work; Fabricated structural Steel Repair, drainage system replacement, pipe joint replacement, and pipe replacement. Balance of work to be completed in 2024 =

\$110,000.00 The Authority approved delay of two Mar-Allan items until 2025 Epoxy Injection Crack Seal \$6,649.00 and Retaining Wall rehabilitation \$14,330.00 may safely be delayed until 2025.

Delaying the two items, \$20,000.00 until 2025 would increase the costs by 6.9%.

Phase 3. Repair of retaining wall, epoxy crack seal and Coating the steel. (RESCHEDULED)

Year 2025

- Wednesday, April 17th, at 9:45 PM, an individual was caught on camera applying graffiti, destroying (2) cameras and an exit light in the North Stair tower adjacent to Race Street. an arrest has been made. Mike Botto is attempting to remove all graffiti and will make repairs to the exit light, Dave Clark is ordering (2) replacement cameras for installation in the stairwell. Costs should not exceed \$1,500.00.
- All regular enforcement and maintenance were performed in April 2024.

○ Union Station

- Reading Blue Mountain and Northern Railroad lease agreement awaiting acceptance by the railroad. Attorney Campion has not received a response as of the preparation of this May 2024 Agenda!
- Outdoor Markets are scheduled for May 11th, June 8th, August 17th, and September 14th,
Motion to accept the new Blue Mountain Railroad Contract “as is” for a ten year period, from June 1st, 2024 to May 31st, 2034 contingent upon approval by Reading, Blue Mountain & Northern Railroad, approved by Humphrey / Dermo.

All regular maintenance performed for April 2024.

○ Arch Street

- The Trash behind Crimson House in the alley, it has spilled into the Arch Street Lot. What is the solution?
Board suggested the Authority/ City Code Department contact Mr. Challenger regarding more frequent removal of trash, as an interim solution.
- All regular enforcement and maintenance were performed in April 2024.

○ John Potts Lot

- All regular enforcement and maintenance were performed in

April 2024.

○ Pottsville Hotel Lot

- The Authority should have an updated liability clause in the agreement with the hotel, Attorney Campion to make any necessary changes limiting Authority liability by the May Board meeting.

Motion to accept an amended agreement of lease between the Pottsville Hotel and the Pottsville Parking Authority. There were no material changes, however, due to ownership changes, a lease amendment is required and was to be forwarded to Heath Patel, Chief Operating Officer, for approval by Humphrey / Hoppe.

- All regular enforcement of the 50 municipal permit spaces was performed as well as regular maintenance for April 2024.

○ Alvernia Lot

- The PPA has 35 total permits issued to date. The University occupies (75) conventional spaces and (6) ADA accessible spaces, 66.94% of the parking spaces in the lot.
- The following Outdoor markets are scheduled for the facility; May 25th, June 22nd, July 20th, and August 31st.
- All regular enforcement and maintenance performed in April 2024.

○ McGeever Pocket Park

- All regular enforcement and maintenance performed April 2024.

○ Garfield Lot

- All regular enforcement and maintenance performed in April 2024.
- The Diner has been transferred to Jeff Chen, & restoration is estimated to be \$400,000.00. The Redevelopment Authority accepted bids to demolish the apartment building to provide for Restaurant parking. Low bid was still nearly \$40,000.00 more than the Redevelopment Authority will be capable of funding. Alternatives are being reviewed.

○ Residential Permits

- New permit count for July 1, 2023 thru June 30, 2024 currently sits at 161, income \$7,600.00. The Authority will continue to provide PHYSICAL PERMITS for 2024-2025.
- The Board is considering accommodating those HOME OWNING RESIDENTS on East Arch and East Norwegian Streets by giving

ONE residential permit. This does not solve the problem regarding limited spaces required for households with multiple vehicles. We have contacted the LVHN administration to discuss the availability of parking in an LVHN lot. Chief Morrow is willing to aid in disputes between neighbors. Board Decision by May 10th Board meeting to approve any changes.

Mr. Lipton will follow up with Tom Palamar to see when he will discuss this with LVHN.

- Municipal Permits
 - Second quarter permit invoices were mailed the week of March 11th. Currently there are NO delinquent 2nd quarter permit holders.

AGENDA ITEM #6

Projects

- Enforcement
 - 510 tickets issued; 259 tickets paid
 - Tickets issued in April 2024 - \$9,540.00
 - Realized April Income - \$4,907.50
 - Unrealized April Income - \$4,632.50
 - Currently one vehicle is on the Scofflaw list to be towed and impounded.
 - The Stripe Verifone P400 Credit Card Terminal will be deactivated October 1, 2024. T2 is recommending a replacement BBPOS WisePOS E. I will negotiate with T2 for a discount larger than the 10% they have offered.
 - MPS, the Technology platform for enforcement “Safety Stick units (9) have been installed along with corresponding signage cautioning motorists at each of these locations that failure to park where prohibited any time will result in a violation and a fine of \$35.00. A grace period for a vehicle in any of the nine locations is three minutes.

The (9) locations were chosen and approved by the Authority and the Pottsville Police Department. A press release has gone out to the Media outlets again the week of April 22nd.

The locations are live as of Tuesday, April 30th. Tuesday, April 16th, the Parking Authority received permission to use the Authority ORI to perform Parking Citation processing between the Pottsville Parking Authority and GOV CIO to access Nlets motor vehicle data on MPS’s behalf.

Park Mobile

- 229 more parking sessions recorded in April compared with March.
- Average parking session based on 198 hours during April is two hours.

- Parking Meters

- Meter income for April 2024 \$8,905.70 compared with March's \$9,996.31.

AGENDA ITEM #7

OLD/NEW BUSINESS

- The T2 Gettysburg one-day conference is June 6, 2024.
Chairman Messaros has agreed to attend with Executive Director Lipton.
- Residential Parking Permits issued in the vicinity LVHN, Problem. Discussion by Board and any changes to be determined by the Board may best be delayed until a meeting with management from LVHN provides feedback regarding possible solutions including residential PERMITTED PARKING in an LVHN facility Tom Palamar has reached out to them to discuss this issue with them prior to the Board making any decision.
- Event Application received from PADCO for use of ALL Pottsville Parking Authority facilities for the Yuengling Stars and Stripes Summer Concert Saturday July 13, 2024. Parking Permit holders will not be affected with the exception of the Alvernia lot. The spaces leased to Sight MD on Friday, July 12th may be used. All other municipal permit holders with permits for Alvernia will be asked to park in the Capitol Deck Friday, July 12th. All other facilities will be available for regular use until Friday, July 12th 4:00 PM.
Nine REDCO Arch Street Permit holders must park on the West end of the Arch Street Lot, adjacent to N. Centre Street on Friday, July 12th, to allow for preparation of the Yuengling Stars and Stripes event.

AGENDA ITEM #8

PUBLIC COMMENT

Joseph Drasdis Jr & Sr, business owners of Drasdis & Sons, and Savas Logotheides, PACDO Executive Director, presented concerns of the business community regarding SafetyStick implementation. The previously reported grace period of 15 minutes was incorrect as reported by the media, due to MPS Technology, conflating two different programs, during the initial meeting with the Parking Authority: Overtime parking grace periods are 15 minutes, locations where ordinance violations are safety violations requiring no parking anytime, have grace periods of no more than 90 seconds in communities throughout the country, but because of the misunderstanding, the Authority requested and received, a three minute grace period. Both Drasdis and Logotheides voiced their concerns to the Board and the

Executive Director, that this reduced grace period may result in a loss of business and shopping in and around those nine locations. Mr. Logothetides asked how the locations were determined and the Authority responded with information regarding the number of tickets issued by Enforcement Officers in those specific locations, over the previous 24 months.

AGENDA ITEM #9

ADJOURNMENT

Motion to adjourn approved by Humphrey / Hoppe at 9:24 AM.